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Walvis Bay  
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*Marine Resources Forever!*

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*Ref: G/RFQ/FOA-  
07/2025*

**The Chairperson  
Procurement Committee  
Fisheries Observer Agency  
Walvis Bay**

Dear Sir/Madam

## **REQUEST FOR QUOTATIONS FOR OFFICIAL PRE-PRINTEND DOCUMENTS**

**Procurement Reference No: G/RFQ/FOA-07/2025**

### **INTRODUCTION**

The Fisheries Observer Agency, advertised through the company website on the 24<sup>th</sup> of January 2025. The closing date was on the 31<sup>st</sup> of January 2025 at 10H00. The opening of the bid documents was done by the Procurement Management Unit members on the 31<sup>st</sup> of January 2025 immediately after the closing time.

### **1. OPENING OF BID DOCUMENTS**

All provisions of the Public Procurement Act (Act No.15 of 2015) and Public Procurement Regulations, as amended were followed during the collection and opening of bids. Pursuant to the Amendment of Section 51 of Public Procurement Amendment Act, 2022 (Act No.3 of 2022) read together with Public Procurement Guidelines, 3.1.7 (ii), the bid opening only looked at the following.

1. The name of the bidder.
2. Any discount offered.
3. Bid Securing declaration
4. Total Bid Amount
5. Mandatory documents as per Section 50(2)

*All official correspondences should be directed to the CEO*

*Directors: Mr. I.O Verde (Chairperson), Mrs Y. Haihambo (Vice), Mrs. E. Swartz, Mr. C.S. Ikeru, Mr. B.K Amutse,  
S. Ndara (CEO) ex officio*



The bid opening committee would like to confirm that during the opening there were no bids modified, no bid withdrawn and no bids substituted. Bid Documents are forwarded to the Procurement Committee for further discussion and recommendation.

**Bid Opening Chairperson**

Name: Josephina Hang'o

Signature: Jhang'o

Date: 31 January 2025

**Bid Opening Deputy Chairperson**

Name: Joclie Jang'e

Signature: J. Jang'e

Date: 31 January 2025