



Annual Procurement Plan

Financial Year: 2020/2021

Public Entity: Fisheries Observer Agency

1	2	3	4	5	6	7	8
Serial Number	Description (includes packages, lots if applicable)	Quantity	Procurement Method	Estimated Value	Scheduled Date for Invitation of Bids	Scheduled Date for Award of Contract	Remarks
1	Printing and Stationery		Request for sealed quotations.	322,530.00	July		
2	Cloud Storage 2 TB		Request for sealed quotations.	50,000.00	July		
3	Microsoft 365 Business Standard		Request for sealed quotations	57,000.00	July		
4	Acumetica (New Database System)		Request for sealed quotations.	30,000.00	July		
5	Website Redesign		Informal Quotations.	10,000.00	July		
6	Firewall Licence		Request for Sealed Quotation	24,000.00	July		
7	Cleaning Material		Request sealed quotations.	50,000.00	August		
8	Deep Cleaning of Offices		Request for sealed quotations	20,000.00	August		
9	Rubbish Removal and Gardening Service		Informal Quotations.	10,000.00	August		
10	Computer Equipment		Request for sealed quotations.	115,000.00	August		
11	Protective Clothing, Corporate uniforms, Observer Bags and Tracksuits		Open Advertised Bidding.	774,220.00	Sep		

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12	Callipers, Measuring Tape and Knives		Request For Sealed Quotations.	40,700.00	August	
13	Office Equipment		Request For Sealed Quotations.	77,000.00	August	
14	Furniture and Fittings		Request for Sealed Quotations.	76,050.00	September	
15	Double Cab Bakkie 4X4		Open Advertised Bidding.	650,000.00	September	
16	Employee Training Courses Identified	various Courses	Request For Sealed Quotations.	415,000.00	July	
17	Consultancy Services for the migration of financial reporting standards from GAAP to IFRS		Request for Proposals.	150,000.00	July	
18	Conference facility		Request for Sealed Quotations.	50,000.00	July	
19	Development of SHEQ, HRD Policies		Request for Proposals.	300,000.00	August	
20	Investigate New Funding Model		Request for Proposals.	200,000.00	September	

Approved by:

Approved, On condition that should the covid-19 situation exacerbates at the FOA, non-essential items will have to be done away with to cater for the pandemic



Chief Executive Officer

